SHENANDOAH™ UNIVERSITY

Center for Teaching, Learning & Technology

Distance/Hybrid Education Teaching Certificate Syllabus

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Goals: This course is intended to prepare faculty to teach distance and blended/hybrid courses.

Learning Objectives: At the conclusion of this course, participants will be able to:

Objective	Assessments
Identify best practices for teaching online	Online discussions
Design effective learning activities	Learning activity exercises
Record an effective lesson	Recorded presentation
Understand legal and regulatory requirements	Quiz
Select appropriate technologies to support teaching and learning	Technology Plan
Design an assessment and academic integrity plan	Testing and Academic Integrity Plan

Expectations: It is expected that each lesson will take less than 2 hours. There are 3 synchronous online meetings, one at the beginning, one at the middle and one at the end. The participant can complete other lessons asynchronously. Upon request, training in a particular instructional technology can be added.

Communication: Is strongly encouraged, both with the instructor and with fellow participants via email, Canvas Discussion Board, and Google Collaboration.

Course Delivery: The course will be delivered via WebConferencing (Zoom) and the Canvas LMS.   Participants must have a computer with a recent version (within the last two versions) of Firefox, Chrome, or Safari. The computer must have a camera and speakers. Optional: Participants who wish to try Panopto may use that instead of Zoom to record a short presentation.

Canvas: https://su.instructure.com (login with your SUNet login and password)

Zoom link: https://zoom.us/j/4437774073
<u>Lessons</u>

1   Welcome and First Principles-**Synchronous meeting via Zoom**
        Learning Activity: Google Slides Collaborative Team Building Assignment

2   Building a Learning Community
        Learning Activities: 1) Google Doc Collaborative paper sharing
        characteristics of learners in your discipline and 2) Communication Plan (A+B)

3   Teaching Modes and Scaffolding
        Learning Activity: Recording a lesson and associated learning activity

4   Designing Learning Activities
        Learning Activities: 1) Write a lesson plan with an associated individual
        learning activity 2) Write a lesson plan with an associated collaborative
        learning activity

5   Assessment, Testing, & Academic Integrity-**Synchronous meeting via Zoom**
        Learning Activity: Write a testing and academic integrity plan

6   Legal Requirements and Guidelines
        Learning Activity: Quiz

7   Technologies to support online teaching
        Learning Activity: Write a technology plan

8   Staying Current in the field
        Learning Activity: 1) Identify journals, professional organizations or websites in
        your discipline 2) Experiment with Twitter

9   Distance Education 2.0
        Learning Activity: Identify 3 web resources to enrich your online class

10   Synthesis and Reflection-**Synchronous meeting via Zoom**
        Learning Activity: Discussion

Certificate of Completion
Upon successful completion of all lessons and assessments, the participant will be issued a
certificate of completion.